



ELLIOTT PARK SCHOOL

PTA Meeting

Monday 17th September 2018 - 6pm

Members present

DM - Debbie Mayes	Chair
LP - Liz Payne	Chair
DL - David Lewis	PTA accounts
CH - Colleen Hiller	Head teacher
NM - Nina Montgomery	Teacher
AF - Astrid Fry	Teacher
JL - Julia Lewis	
HS - Hermione Sihukai	
MO - Marissa Omer	
KW - Kerry Walker	
SP - Sally Pinagapany	
PP - Patrick Pinagapany	
RL - Robyn Lee	
BO - Bukkie Oyelade	
KT - Katrina Taylor	

Matters arising

DM welcomed everyone to the meeting and made introductions. DM/LP/DL explained to new members the purpose of the PTA and announced the profit made on the most recent fundraising events:

- Summer raffle - £250.00
- Sports' day tea room - £50.00
- Second hand uniform sales - £43.18

DM announced new items purchased:

- Electric cool box to transport and cool refreshments to sporting events
- Pop-up gazebo to provide shade at 'Music & Tea' afternoon/sports events

PP asked where purchases are made, with a view to discounts. SP asked how it is decided what and when to purchase equipment. LP explained that all purchases are discussed with key PTA members.

Discussions took place for this term's events and fundraising.

- Wrapping room was explained (children buy a gift for family members and wrap at school for £2 per gift). Help was requested on that day - Thurs morning 13th Dec. Donations of wrapping paper and old cards for gift tags was requested.
- DM/LP/JL opened the floor to discussing the Christmas Fair, to be held on 17th Nov. KT enquired on how the fair is advertised to the wider community. KT suggested approaching estate agents for sponsored boards to advertise for us. MO stated she would be willing to host a board and several other members also volunteered. DM/LP to investigate. SP/PP offered assistance through a contact with Ward & Partners.

LP explained the stall set up plan and discussion took place on more activities to raise money directly for the PTA. Revenue comes from the stall holder fee of £10, the entrance fee, the tea room and raffle. RL suggested a character (Disney for example) to attract children. HS requested a carol singing choir, NM will approach Mr Burleigh the school music teacher. KW commented on the profit made by the stall holder with the 'Lucky Dip' and it was unanimous that we should run this as a PTA stall. KT suggested a 'pick n' mix' stall. NM confirmed the face painting would be run by Mrs Montgomery again as it was so popular. PP suggested running a burger van and offered support in manning it; PTA to supply burgers etc.

- LP asked if we, as a school, run a book club. CH explained the existence of the Scholastic book club. Parents purchase online and register the school. The school earns commission on books sold. Paper pamphlets are sent out as and when received from Scholastic. NM broached the idea of an actual book fair to be held in school in the future.
- DM explained 'Easy Fundraising' an online cash back scheme. Details will be sent out to all parents on how to register.
- CH passed on a flyer from Toucan Activity Boxes - subscribers to the boxes generate £5 commission to the school. Thanks to Hannah Packman (Yr 4) for this.

Any other business

Suggestions were made for

- A Pig Racing event to be held later this year on a Sunday afternoon as this is a child-oriented activity.
- A Quiz night on a Friday as this is more for adults; venues to be investigated.
- A Summer Barbecue after Sports' Day next year

DM will circulate details of the PTA Facebook group.

LP recommended the Teachers2Parents App for the school text messaging service. CH will issue all parents with details in the next news letter.

Members were thanked for their attendance and the meeting closed at approx. 8pm
Proposed date for next meeting 12th November 2018 @ 6pm.