



Elliot Park School

PTA Meeting Minutes

PTA Meeting held on 13th January 2020 at 6pm Elliot Park School.

Members Present

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|---------------------------|-------------------|
| LP - Liz Payne | Chair |
| JL - Julia Lewis | Chair |
| CH - Colleen Hiller | Head Teacher |
| NM - Nina Montgomery | Teacher |
| DH - Daniella Hales | Teacher |
| TA - Tom Allsworth | Managing Director |
| PP - Patrick Pinagapany | Treasurer |
| SP - Sally Pinagapany | Secretary |
| AW - Abbie Williams | Parent |
| TB - Tatiana Bandalac | Parent |
| CB - Caroline Barkway | Parent |
| Apologies - Vickie Locker | Parent |

Matters arising

Christmas Party: This was successful, BBQ was in garage because of weather, but all food was eaten and children enjoyed. Crisps and drinks left over from Halloween Disco were used.

Wrapping Room: All presents were bought. Next year we will think about buying more gifts for siblings.

Christmas Raffle: Great donations – great success - £350 profit.

Mother's Day: discussed and on track

Easter: Discussed and agreed no eggs as gifts. Easter Competition was discussed. Agreed we would think of some ideas and discuss with Chairs over coming weeks.

Mrs Mahony has suggested an accessible box for people to place their ideas for PTA events. Also to encourage parents to e-mail ideas. To be discussed further at next meeting.

End of year 6 Celebration: End of year party scheduled for 10th July and Limo and bowling for 13th July. Venue needs to be booked and we will look at Abbey Hall. Event to be planned nearer to the time, but Limo to be booked shortly. This has been confirmed as an eight seater.

Sports Day: To be held on Tuesday 14th July and agreed to book the Rugby Club again. PP and SP to cook BBQ, and get there an hour earlier to ensure food is ready. We need more ice pops this year, and a parent has also suggested strawberries and cream, which again SP and PP will arrange.

Pig Racing: This is unable to go ahead, as the man who arranges this is ill. Alternatives were discussed, and agreed a Bingo evening on 13th March. NM suggested also including an auction. Another meeting is to be arranged to set this up. Volunteers were asked and LP, JL, NM, PP, SP, AW and TB have agreed to help arrange.

Second Hand Uniform: Mrs Mahony has now agreed to organise this. We will advertise in the PTA Newsletter, and keep only a few items in each size, to make this workable.

Music and Tea Afternoon: Provisional date made for 22nd May, but need to check with Mr Burleigh.

AOB: PP gave an update on our financial situation - £4,800 in the bank currently, and a float of £52.00 being kept for future floats.

PP has recorded the Christmas performance, and is going to edit. He suggested selling to parents on a memory stick that they would provide. A donation of £5 was suggested as a contribution to the PTA fund. It was agreed to be a good idea and CH to check with a couple of parents who have asked for no photos etc. of their children, that they would be comfortable with this. We would make clear to parents that this performance could not go on social media etc, and ask them to sign to agree to this and confirm that it is for their personal use only.

Action Points

LP & JL to source gifts for Mother's Day wrapping room

Ideas for Easter Competition to be given to LP & JL

Ideas box for PTA events to be discussed at next meeting

Abbey Hall to be booked by LP & JL for Friday 10th July for end of year party

Sports Day venue has been booked for 14th July at Rugby Club

Meeting to be arranged to set up Bingo evening on 13th March

Second Hand Uniform to be advertised in next PTA Newsletter

CH to contact relevant parents to ensure they agree to Christmas Play being offered to parents for a PTA donation

Other events discussed for future