



Remote learning Policy

Aims

At Elliott Park Primary School, we understand the need to continually deliver high quality education, including during periods of remote working – whether for an individual pupil or many. We recognise the importance of maintaining high expectations in all areas of school life and ensuring that all pupils have access to the learning resources and support they need to succeed.

Through the implementation of this policy, we aim to address the key concerns associated with remote working, such as online safety, access to educational resources, data protection, and safeguarding.

Objectives

This policy aims to:

- Minimise the disruption to pupils' education and the delivery of the curriculum.
- Ensure provision is in place so that all pupils have access to high quality learning and resources.
- Protect pupils from the risks associated with using devices connected to the internet.
- Ensure staff, parent, and pupil data remains secure and is not lost or misused.
- Ensure robust safeguarding measures continue to be in effect during the period of remote learning.
- Ensure all pupils have the provision they need to complete their work to the best of their ability, and to remain happy, healthy, and supported during periods of remote learning.

Introduction

During this period of uncertainty, staff at Elliott Park School will continue to provide education and support to our children using remote learning in the event of a tier 4 lockdown or a bubble closure. All learning will be conducted using the SEESAW Class app. This will allow staff to keep in daily contact in a professional and confidential manner with their class. Teachers will be able to schedule learning in a manner that does not overwhelm our children. Teaching and learning can be tailored, changed and updated as time progresses, allowing for replication of classroom activity to the best of our ability. In all communications we will prioritise the wellbeing of our children.

Flexibility of Learning

We realise that the circumstances that cause our school to close will affect families in a number of ways. In our planning and expectations, we are aware of the need for flexibility from all sides:

- parents may be trying to work from home so access to technology as a family may be limited;
- Parents may have two or more children trying to access technology and need to prioritise the needs of young people studying towards GCSE/A Level accreditation;
- teachers may be trying to manage their home situation and the learning of their own children;
- systems may not always function as they should.

An understanding of, and willingness to adapt to, these difficulties on all sides is essential for success.

Expectation Management

We believe that it is in the best interests of our children that we continue to provide structured support to the best of our ability. Bearing in mind the need for flexibility, no deadlines will be set. It must be noted that the work children engage in during a period of closure will be part of our current

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planning and so cannot be considered as optional. Children and parents should consider the arrangements as set out in this document as highly recommended.

Teaching Staff will:

- Share teaching and activities with their class through the SEESAW app and email.
- Continue teaching in line with current, extensive planning that is already in place throughout the school.
- Accept the fact that learning remotely will be more difficult, so tasks will be set in smaller steps to allow for this.
- Keep in contact with children through the SEESAW app and email only.
- Reply to messages, set work and give feedback on activities during the normal teaching hours 9.00 am – 3.00pm.
- Take regular breaks away from the computer or iPad to engage in other professional duties as much as circumstances allow e.g., Policy Development.
- If unwell themselves, be covered by another staff member for the sharing of activities. Follow up of messages on the SEESAW app and email during this time will not be undertaken until the teacher is fit to work.
- Differentiate work to meet the needs of all children.

Children will:

- Be assured that wellbeing is at the forefront of our thoughts and the need for children to take regular breaks, get fresh air, exercise and maintain a reasonable balance between online engagement and offline activities.
- Potentially work a day or two behind what has been shared through the SEESAW app and email.
- **Only send messages and queries that are in relation to tasks set by the teacher or in response to questions the teacher may ask them directly.**
- Only access the material shared by their teacher and ask for parental permission to use technology for anything beyond that;
- Read daily, either independently or with an adult.

Parents will:

- Support their child's learning to the best of their ability.
- Ensure their child is available to learn during the times of the school day and encourage them to complete the tasks set.
- Refrain from screenshotting or copying any information, messages or posts to share on social media or any other platform outside of the SEESAW app.
- Know they can continue to contact their class teacher as normal through the SEESAW app or email if they require support of any kind.
- Report any absences from learning via email.
- Check their child's completed work each day and encourage the progress that is being made.
- Be mindful of mental well-being of both themselves and their child and encourage their child to take regular breaks, play games, get fresh air and relax.

N.B. In compliance with Copyright Law and regulations governing the use of photocopyable materials parents must note that resources are for viewing online only on our secure class teams. They must not be printed, photocopied or distributed. The school will not take responsibility for any breach of Copyright Law.

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Resources.

Learning materials

The school will accept a range of different teaching methods during remote learning to help explain concepts and address misconceptions easily. For the purpose of providing remote learning, the school may make use of:

- Primarily, the school will make use of the government recommend website, Oak Academy, utilising pre-recorded lessons from these. These resources are in line with the National Curriculum and learning objectives from each year group.

As well as the potential usage of;

- Work booklets
- Email
- Past and mock exam papers
- Educational websites
- Reading tasks
- Short pre-recorded videos for reading aloud to the children

Teachers will review the DfE's list of [online education resources](#) and utilise these tools as necessary, in addition to existing resources.

Reasonable adjustments will be made to ensure that all pupils have access to the resources needed for effective remote learning.

Lesson plans will be adapted to ensure that the curriculum remains fully accessible and inclusive via remote learning.

The school will review the resources pupils have access to and adapt learning to account for all pupils needs by using a range of different formats, e.g., providing work on PDFs which can easily be printed from a mobile device.

Any issues with remote learning resources will be reported as soon as possible to the relevant member of staff.

Pupils will be required to use their own or family-owned equipment to access remote learning resources, unless the school agrees to provide or loan equipment, e.g., laptops/iPads.

Teaching staff will oversee academic progression for the duration of the remote learning period and will provide feedback on work.

The ICT technicians are not responsible for providing technical support for equipment that is not owned by the school.